**2018 Annual General Meeting (AGM) Agenda**

1pm, 7 December 2018

NZTE, Level 15 The Majestic Centre,

100 Willis Street

Wellington 6011

1. Opening
2. Apologies
3. Previous Minutes
4. Constitution
   1. Setting membership fees
5. Appointment of Auditors
6. New Board members and Chair
7. Reports
   1. Audit and Financials
   2. CE
   3. Chair
8. General Business
9. Guest Speaker
10. Close
11. Light Refreshments